

Quality System Management Review Agenda
01/14/99

The purpose of the Management Review meetings is to monitor audit activities and any resulting quality issues, to review the effectiveness of the system and to propose modifications to improve the system. Topics discussed include possible changes to the operating procedures, laboratory and management structures, budgets, or other issues that affect the quality management system. The management review meetings are also intended as a forum to review new work and priority issues as well as the changing needs of the internal and external collaborators.

Agenda

Review agenda	C. Callicutt
Review spreadsheet of quality system activities (1998 & 1999)	C. Callicutt
Review audit results	C. Callicutt
- Quality System Audit - 11/17/98	
- Smoking/Analytical Audit - 10/22/98	
Review database verification results	S. Laffoon
Review Collaborative Studies	B. Strang
- TITL #21	
- PM World Wide Collaborative IV	
Review collaborator / PTL concerns	B. Strang
Review status of 1998 Quality System Improvement Plan	C. Callicutt/ S. Laffoon and SteeringTeam
Discuss plans for 1999 Quality System Improvement	C. Callicutt/ S. Laffoon and SteeringTeam